

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: Les Waller

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: December 2018

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
							£	p
2/12/18	0900	1330	Employee's	CPPE		50		
4/12/18	1700	2000	W/A	Pl. Safety Panel		4		
17/12/18	1700	2130	W/A	W/A Panel		4		
19/12/18	1700	2130	W/A	" "		4		
SUB TOTAL								
TOTALS CLAIMED								

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [REDACTED] Date: 19/12/18

For Office Use Only					
Democratic Services:	Authorised for Payment	Date: <u>2/1/19</u>			
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: LEO WALES
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: November 2018

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
5/11/18	0900	1330	Englefield	CPRG		50	£ p
7/11/18	0100	1700	London	St. Pauls CPRG		70	
25/11/18	1730	2030	Widra	Planning Sub Panel		4	
21/11/18	1730	2330	Widra	Widra Panel		4	
SUB TOTAL							
TOTALS CLAIMED						128	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.] **VAT RECEIPT ATTACHED** **YES / NO***

Signature of Member:.....

Date: 25/11/2018

For Office Use Only						
Democratic Services:	Authorised for Payment		Date: <u>18/12/18</u>			
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:	

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: LEU WALTERS
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: 25/9/18 to 31/10/18

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
							£	p	
25/9/18	1200	2200	W11Hd	Fun car trip		4			
26/9/18	1730	2300	W11Hd	Members Don Panel		4			
1/10/18	0900	1400	Englefield	CPPE		50			
4/10/18	1730	21	W11Hd	Rov herb market Plumford		4			
SUB TOTAL							62		
TOTALS CLAIMED							62		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first job and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member:

RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Date: 29/10/2018

For Office Use Only					
Democratic Services:	Authorised for Payment		Date: 31/10/18		
Payroll:	Input by:		Date:	Batch No:	Checked by:
					Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: LEW ALTEI
 COUNCILLOR (EMPLOYEE) NUMBER (as found on pay slip)

FOR ALLOWANCES FOR THE MONTH OF: August 2018

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £ p
8/8/18	1700	2230	Englefield	ARM CP RE		50	£ p
21/8/18	1700	2230	Windsor	Windsor Panel		4	
21/8/18	0900	1300	Englefield	CP RE		50	
5/9/18	1800	2030	Milton	Borough Planning Panel		4	
6/9/18	1730	2030	Milton	Comm comm panel UHF/Constitu		4	
11/9/18	1800	2100	Windsor	Planning; Senior Mch Assess		16	
20/9/18	1630	2100	Milton	Old panel Hwy Play; Comm on		4	
SUB TOTAL						128	
TOTALS CLAIMED						128	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first j and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member

[Redacted Signature]

RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Date: 21/9/18

For Office Use Only		Date: <u>28/9/18</u>	
Democratic Services:	Authorised for Payment:	Batch No:	Checked by:
Payroll:	Input by:		Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

LEO WALTERS.
James Jay 2018

CLAIM BY COUNCILLOR:

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

FOR ALLOWANCES FOR THE MONTH OF: *June & July 2018*

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED			
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)		
							£	p	
4/6/18	0900	1300	Englefield	CPRF		50			
6/6/18	1800	2130	M14A	M14A Per Panel		4			
27/6/18	1730	2000	M14A	Spa County Panel (Horn Plains)		4			
27/18	0900	1330	Englefield	CPRF		50			
4/7/18	0900	1400	Luton	CPRF SE Regional mtg		70			
4/7/18	1800	2030	M14A	M14A Per Panel		4			
29/7/18	1900	2100	M14A	Fun Court		4			
						SUB TOTAL	186		
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.						TOTALS CLAIMED	186		

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journal and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member:..... *[Redacted]*

PT ATTACHED

YES / NO*

*Please delete as appropriate

Date: *20/7/18*

For Office Use Only		Authorised for Payment: <i>[Redacted]</i>		Date: <i>27/7/18</i>	
Democratic Services:	Payroll:	Input by:	Date:	Batch No:	Checked by:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th
OF EACH MONTH

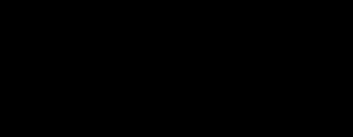
CLAIM BY COUNCILLOR: LEO WALTERS
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....
FOR ALLOWANCES FOR THE MONTH OF: MAY 2018

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
						£	p	
9/5/18	1700	2200	Witch	Witch Dev Panel		4		
10/5/18	1645	2130	Windsor	Brackley Planning Panel		16		
14/5/18	0900	1330	Windsor	CPLC		50		
16/5/18	1630	2030	Witch	Planning Scrutiny Panel		4		
SUB TOTAL						74		
TOTALS CLAIMED						74		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey and showing the petrol company's VAT registration number and identify the amount paid for fuel.]



Signature of Member:.....

RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Date: 28/5/18

For Office Use Only				
Democratic Services:	Authorised for Payment:		Date:	<u>27/6/18</u>
Payroll:	Input by:	Date:	Batch No:	Checked by:
				Date:

MEMBERS' MILEAGE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

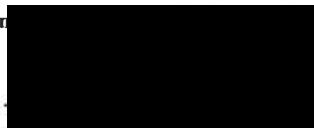
CLAIM BY COUNCILLOR: LEO WALTERS
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....
 FOR ALLOWANCES FOR THE MONTH OF: APRIL 2018

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM			TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
							£	p
11/4/18	1700	2130	Militia	Militia Panel		4		
16/4/18	0900	1330	Employment	CPRE		50		
18/4/18	1300	1600	Thames	"		22		
18/4/18	1730	2000	Militia	Governor's Security Panel		4		
SUB TOTAL						80		
TOTALS CLAIMED						80		

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claim and showing the petrol company's VAT registration number and identify the amount paid for fuel.]



Signature of Member:

RECEIPT ATTACHED

YES / NO*

*Please delete as appropriate

Date: 21/5/2018

For Office Use Only				
Democratic Services:	Authorised for Payment:		Date:	<u>11/5/18</u>
Payroll:	Input by:		Date:	
			Batch No:	
			Checked by:	
			Date:	